GURUGRAM UNIVERSITY, GURUGRAM

(A State Govt. University established under Haryana Act 17 of 2017)

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No. GUG/Conduct/2026/ 43 **Dated:** 28/10/2026

To

1. All the Chairperson/In-charge
   UTDs, Gurugram University, Gurugram.

2. All the Principal of Colleges Affiliated with
   Gurugram University, Gurugram .

Sub: Further extension of last date for Filling-up of Examination Forms of Odd Semesters of all Courses for December 2026 Examinations.

Sir/Madam,

In continuation to this office letter no. GUG/Conduct/2026/40 dated 22-10-2026, I have been directed to inform that the on the request of various UTDs & Affiliated colleges regarding the non availability of Courses for assignment & Filling-up of Examination Forms on Samarth Portal till date, the last date for assignment and Filling-up of Examination Forms without late fee has now been extended **up to 02-11-2026 (Monday).**

Further, keeping in view the instructions of DHE, Haryana regarding the admissions up to 01-11-2026, the colleges may fill-up the Examinations Forms of only newly admitted students up to 10-11-2026 (Tuesday) without any late fee. For such newly admitted students, the colleges may visit the Conduct Branch for filling-up of Examinations Forms without late fee.

Accordingly, the last date for submission of hard copy in Conduct Branch is **11-11-2026 (Wednesday)**.

Therefore, all the Chairpersons of UTDs/ Principals of affiliated colleges are requested to ensure the filling-up of Online Examination Forms as per the schedule to avoid the late fee.

Assistant Registrar (Conduct)
***For* Controller of Examinations**

Endst. No.GUG/Conduct/2026/ 43 **Dated** 28/10/2026

A copy of the above is forwarded to the following for kind information and necessary action:

1. Dean Academic Affairs.
2. Finance Officer/ Deputy Director (Audit)
3. I/c, UCDAC for uploading on university website.
4. Nodal Officer, Samarth for necessary updates on the portal.
5. OSD to Vice- Chancellor/Assistant to Registrar/PA to COE for kind information.

Assistant Registrar (Conduct)
***For* Controller of Examinations**

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